

HAVANT BOROUGH COUNCIL
PUBLIC SERVICE PLAZA
CIVIC CENTRE ROAD
HAVANT
HAMPSHIRE P09 2AX



Telephone: 023 9244 6019
Website: www.havant.gov.uk

12 March 2024

SUMMONS

Dear Councillor

You are requested to attend the following meeting:

Meeting: Council
Date: Wednesday 20 March 2024
Time: 5.30 pm
Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Steve Jordan
Chief Executive

COUNCIL MEMBERSHIP

Chairman: Councillor Raines (Mayor)

Councillors Rason, Blades, Briggs, Gray, Gray, Coates, Brent, Harris, Patrick, Bowdell, Bowerman, Crellin, Denton, Diamond, Fairhurst, Guest, Keast, Kennett, Linger, Lloyd, Milne, Munday, Patel, Payter, Rennie, Redsull, Richardson, Robinson, Sceal, Mrs Shimbart, Stone, Tindall, Turner, Wade (Deputy Mayor) and Weeks

Contact Officer: Jenni Harding 02392 446234
Email: jenni.harding@havant.gov.uk

AGENDA

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PART 1 (Items open for public attendance)

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interests

To receive and note any disclosable pecuniary interests from councillors. In accordance with the Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

Councillors are further invited to disclose any personal or prejudicial interests which may be relevant to any matter on this agenda. Participation in the meeting and vote shall depend upon the nature of the interest.

Councillors should refer to the declaration of interest flowchart and raise any queries with the Monitoring Officer in advance of the meeting.

Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent and if appropriate, withdraw from the room immediately thereafter.

3 Confirmation of Previous Minutes

5 - 16

To confirm the minutes of the meetings of the Council held on 17 January and 28 February 2024 as a true record.

4 Provisional Appointment of the Deputy Mayor for 2024/25

5 Public Participation Under Part B of Council Standing Orders

To receive any public questions or speeches from members of the public in accordance with Part B of Council Standing Orders.

6 Cabinet/Board/Committee Recommendations

To consider any recommended minutes from the Cabinet and any of the Boards or Committees.

Human Resources Committee – 31 January 2024

[Pay Policy Statement 2024/25](#)

Council is Recommended to RESOLVE to approve the submitted Pay Policy Statement for 2024/25.

Cabinet – 6 March 2024

[Review of Environmental Health and Licensing Enforcement Policy](#)

Council is Recommended to RESOLVE to approve the submitted Environmental Health and Licensing Enforcement Policy.

[Conclusions of Water Quality Testing in Langstone Harbour](#)

Council is Recommended to RESOLVE to note the works undertaken and that the Cabinet Lead for Planning, Environment and Water Quality has reported back to full Council on the water quality sampling programme in Langstone Harbour.

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|------------|--|----------------|
| 7 | Mayor's Report | 17 - 24 |
| | For Council to receive and have opportunity to ask questions on the Mayor's report. | |
| 8 | Leader and Cabinet Lead Report Questions (CSO 14) | 25 - 78 |
| | The Leader and Cabinet Leads may introduce their portfolio reports following which 15 minutes of question time may commence. | |
| | A Councillor may ask the Leader of the Council or a Cabinet Lead a question in respect of the content of the portfolio reports of the Cabinet submitted to Full Council. | |
| 9 | Questions at Council (CSO 15) | |
| | To receive written questions from Councillors submitted to the Monitoring Officer before 12 noon five clear working days prior to the date of the meeting. | |
| | The total time for questions under Standing Order 15 shall be 15 minutes, or such longer time as the Mayor may allow. | |
| 10 | Notice of Motions (CSO18) | |
| | To deal with any motions from Councillors received by the Democratic Services Manager by no later than 12 noon seven clear working days before the meeting. | |
| 10a | Notice of Motion - Parental Leave | 79 - 80 |

10b	Notice of Motion - Southleigh Site Development	81 - 82
10c	Notice of Motion -Increasing our recycling offer to residents	83 - 84
11	Special Urgency Decisions	
	None	

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6019

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

Address from the public

In accordance with paragraph 2 of Part B of Council Standing Orders, an address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Manager no later than 12 noon on Wednesday, 13 March 2024. The speech shall reflect the summary provided.

Questions from the Public

Meetings of the Council will allow a period not exceeding 15 minutes during which time members of the public may ask the Leader or Committee/Sub Committee Chairs questions relating to matters over which the Council has powers or duties, or which affect the Borough.

Questions from members of the public will only be permitted where they have been received by the Democratic Services Manager no later than 12 noon on Wednesday, 13 March 2024.

All questions must be received in advance of the meeting and no supplementary questions are not permitted.

A member of the public may not submit more than 3 questions for any Council meeting.

Questions shall be asked in the order received, except the Mayor may group together similar questions. If more than two questions are submitted by the same person, the third person shall be moved to the end of the agenda item.

No question shall exceed 100 words in length in order to allow all members of the public submitting question to have a fair and equitable opportunity to ask their question within the time allotted. The question may be accompanied by a statement of context which must not exceed 250 words and must be clearly separated from the text.

The Monitoring Officer may reject any question that:

- (a) is a matter about which the Council has no responsibility nor affects the Borough,
- (b) is vexatious, derogatory, defamatory, frivolous or offensive;
- (c) concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- (d) requires disclosure of confidential or exempt information
- (e) is unrelated to functions of the Council; or
- (f) Is the same or very similar to a question that has been previously considered in the last 6 months.

The Mayor shall invite the questioner to put the question to the Councillor named in the notice. If the questioner who has submitted a written question is unable to be present they may ask the Democratic Service Manager to put the question on their behalf.

The Councillor to whom a question is put may:

- (a) direct an oral answer
- (b) decline to answer;
- (c) refer the questioner to a Council document or publication where the answer may be found;
- (d) undertake to supply an answer (either to the questioner or to all the Councillors) if an answer cannot conveniently be given when it is asked and circulate within seven Clear Working Days; or
- (e) refer the question for answer to another member of the Cabinet.

Before submitting a question, you are recommended to consult the scheme, which is set out in Part of the [Part B of the Council Meeting Procedure Rules](#) .

Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

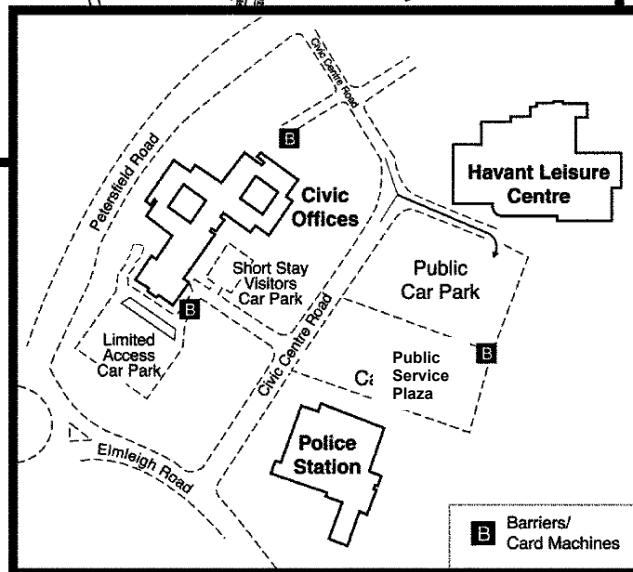
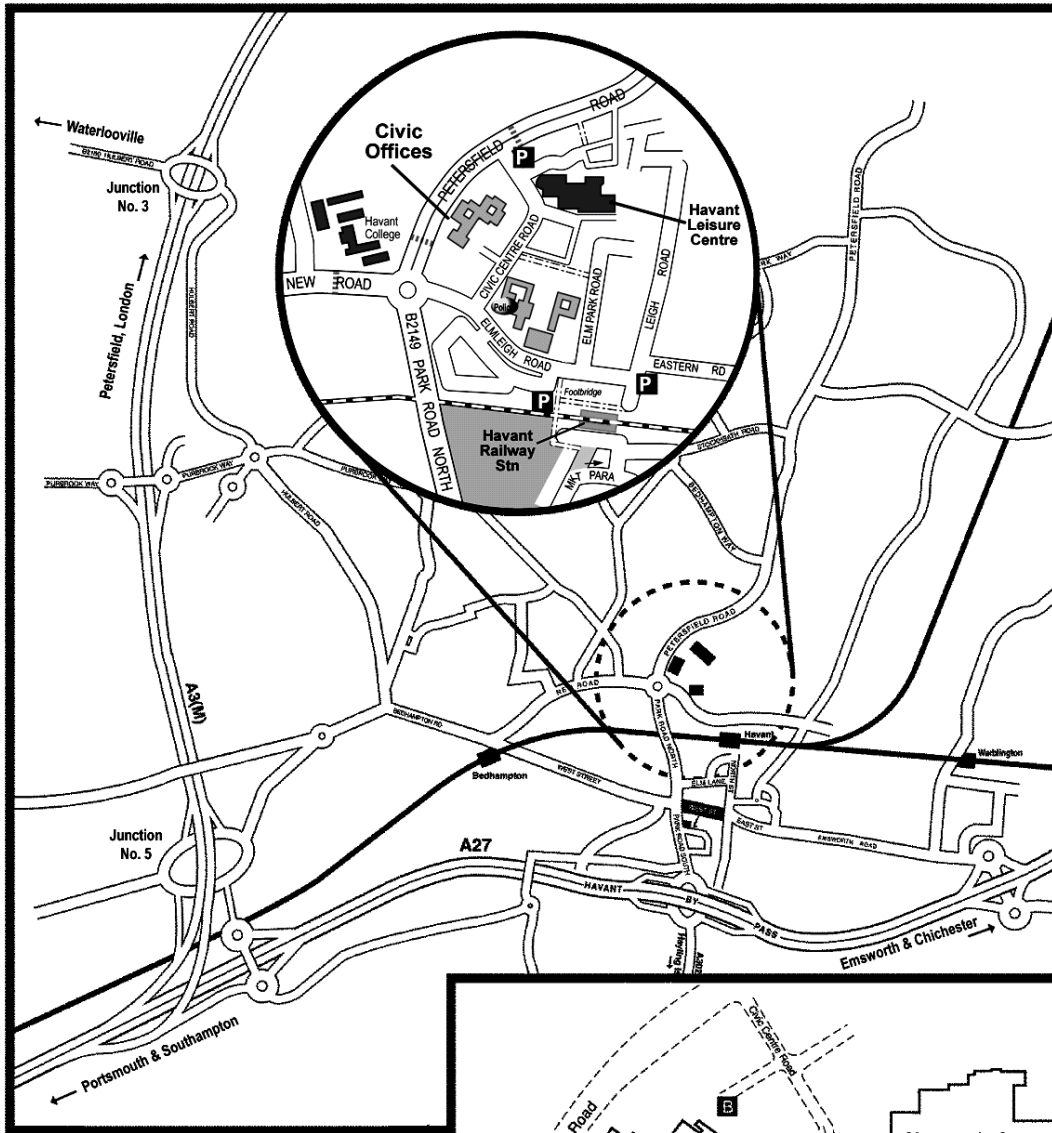
DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.





Havant

BOROUGH COUNCIL

PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- except for speeches at the Council’s Budget meeting, all speeches will not exceed 5 minutes
- there will be no time limit for speeches made by the Leader of the Council or the Cabinet Lead for Finance and the finance spokesperson of the opposition group(s) at the Council’s Budget Meeting.
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be received in writing (or by email) to the Democratic Services Manager no later than 12 noon seven Clear Working Days before the meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that the Monitoring Officer has received a copy of the question to be asked before 12 noon five Clear Working Days prior to the day of the Council meeting

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget

- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes